

RISK ASSESSMENT

A. Outline of activity or task to be assessed:

Form No

Group/Service Area: HOPE
VILLAGE HALL

Work Activity CALLOW
CHASE CRAWL
POOTLE

Workplace/Team

Date of Assessment: 4th April
2022

Date for Re-assessment 1st May 2022

Name of Assessors: Alistair
Bates.

Signature: electronic
04/04/2022

Manager/Headteacher:

Signature:

Hazard is something with the **potential** to cause **harm**. **Risk** is the **likelihood** of someone being hurt multiplied by the **severity** of the occurrence.

Level of risk = likelihood x severity

PRIORITY OF ACTION

High 17 - 25 Unacceptable – Stop work or activity until immediate improvements can be made.

Medium 10 – 16 Tolerable but need to improve within a reasonable timescale, e.g., 1-3 months depending on the situation.

Low 5 - 9 Adequate but look to improve by next review.

Very Low 1 – 4 Residual risk acceptable and no further action will be required all the time the control measures are maintained.

B. Risk Matrix – This section is used for guidance to complete section C.

5 x 5 RISK ASSESSMENT MATRIX

Increasing consequence or severity ↑	5	5 low	10 med	15 med	20 high	25 high
	4	4 very low	8 low	12 med	16 med	20 high
	3	3 very low	6 low	9 low	12 med	15 med
	2	2 very low	4 very low	6 low	8 low	10 med
	1	1 very low	2 very low	3 very low	4 very low	5 low
		1	2	3	4	5

Increasing likelihood or probability →

Score	Likelihood / Probability	Description	Score	Consequence/Severity	Description
5	Very likely / Almost certain	Event is expected to occur in most circumstances	5	Catastrophic / Severe / Fatality	Death or permanent disability to one or more persons
4	Likely	Event will probably occur in most circumstances	4	Major injury / ill health	Hospital admission required, e.g., broken arm or leg
3	Fairly likely / Possible	Event could occur at some time	3	Moderate (over 7-day injury)	Medical treatment required, over 7-day injury
2	Unlikely	Event is not likely to occur in normal circumstances	2	Minor injury / ill health	First aid is required
1	Very unlikely	Event may occur only in exceptional circumstances	1	Insignificant / no injury	

C. Use information from section B to identify level of risk for each hazard

What are the Hazards?		Who might be harmed and how the hazard could cause harm	What are you already doing? (Existing Controls)	Risk Level Low/Med/ High	What further actions are necessary	Residual Risk Level Low/Med / High	Action	
							Who	When
1	Event taking place on public roads – moving vehicles	Participants Members of public – potential risk of injury or accident with other road users.	There will be warning signs around all of the course warning of runners/walkers. Advance publicity and notices. Runners Walkers will be advised to wear high visibility clothing. Marshalls at junctions and crossroads.	Medium	Signage Marshalls Briefing	Low	Event Team	3/6/22 – 4/6/22
2	Falling / Tripping	Participants Course involves off-road sections where some participants will be running.	Participants sign disclaimer. Participants advised of potential for falls / trips especially on off-road sections. Participants advised to support each other. Emergency number on bibs.	Low	None	Low	Event Team	3/6/22 – 4/6/22
3	Stamina	Participants – event involves up to 4 miles including steep sections and participants need to be fit.	Participants take part at their own risk and have judged that they are fit enough to take part. Marshalls on all junctions and first aid cover within 10 minutes from event HQ	Low	None	Low	Event Team	3/6/22 – 4/6/22

4	Gates/Fences	The courses involve at least 2 gates and in the case of the Chase 6 gates. Participants will need to open / close gates.	Advance notices of gates. Marshall on 2 gates across lane down from Callow, Only one participant in a gate at a time.	Low	Signage Marshalls Briefing	Low	Event Team	3/6/22 – 4/6/22
5	Use of Village Hall	Participants / Organisers	Village Hall Risk assessment available on village hall site.	Low	VH Notices	Low	Hope Village Hall	In place
6								
7								

If more hazards are identified please add more boxes

D. Safe Systems of Work to be outlined below by using the information in Section C once completed:

- Marshalls, Event Team, First Aid cover
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